

Please staple
receipts here
behind the form.

Our Lady of the Lakes
Council of Catholic Women (CCW)

~ Reimbursement / Reimbursement Form ~

Please attach any receipts to this form. Receipts ARE required for CCW records so please keep track of them in order to obtain reimbursement or to have a bill paid. Place completed form with receipts attached in the orange CCW folder, which is located in the CCW bin on the coat room shelf at church. Funds will not be paid if this form is not completely filled in with the correct information needed for church records. Thank you.

Date:	
CCW Member: <small>(Person submitting the form)</small>	
Check Payable To:	
Address: <small>(If not given on company bill / envelope)</small>	
Total Amount Due: <small>(Include all categories in this total)</small>	
Item(s) Purchased:	

Please choose a category that this reimbursement / bill payment should be under. If more than one category is necessary, please indicate the amounts due per category. If help is needed, please contact the CCW Treasurer

Advertising	\$	Regional, National, Diocesan Dues	\$
Conventions for CCW	\$	Office Supplies	\$
Fall Festival	\$	Other CCW Projects	\$
Guatemala Coffee	\$	Scholarship Fund	\$
International (San Lucas / Misc)	\$	Spring Salad Supper	\$
Mother's Mass (monthly Masses)	\$	Sunshine Commission	\$
Food Shelf	\$	Speakers At CCW Meetings	\$
Mystery Tour	\$		

Thank you,
LaVon Gustafson, CCW Treasurer (320-354-5208)